

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Worked on the system overview and architecture section of the documentation.
- What is planned to be done until the next scrum meeting?
 - Continue working on the system overview and architecture section of the documentation and start the discipline-specific depth section.
- What are the hurdles?
 - Ensure documentation accurately reflects the technical details and processes.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Reviewed the code and added missing comments.
- What is planned to be done until the next scrum meeting?
 - Continue Reviewing the code while adding comments.
- What are the hurdles?
 - None.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Major changes to project structure. Created a new project root for better file management. Removed all unnecessary files and folders, mostly pertaining to web app functionality and features.
- What is planned to be done until the next scrum meeting?
 - Refactor existing C# files to be ported to [VB.NET](#) where applicable
- What are the hurdles?
 - Realign with long-term goals and team planning

<Horacio Andrade>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Create a database overview.
- What is planned to be done until the next scrum meeting?
 - Assist anyone who needs help.
- What are the hurdles?
 - None at the moment

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Assist in creating a database overview.
- What is planned to be done until the next scrum meeting?
 - Assisting with anything that needs done
- What are the hurdles?
 - None at the moment